

# CALL FOR PROPOSALS TO SUPPORT AUDIO-VISUAL PRODUCTIONS

2017

## 1. FRAME OF REFERENCE

The Region of Tuscany recognises that the audio-visual sector is strategic to the economic, social, cultural and tourist development of the area, and that it can have a significant economic impact, generating jobs for professionals and entrepreneurs in the film industry. On August 5th 2016, the Directorate General for Cinema of the Ministry of Cultural Heritage and Activities and Tourism, the Agency for Territorial Cohesion and the Region of Tuscany signed the Framework Agreement (APQ) *Sensi Contemporanei – Toscana per il cinema* (“*Contemporary Senses – Tuscany for Cinema*”). Under the framework agreement, the parties identify priority areas of intervention in the film and audiovisual sector, as well as the necessary funds and the modalities to activate them. Amongst the actions laid down by the agreement, the *C.2 Sostegno alle produzioni audiovisive* (“*Support for audio-visual productions*”) intervention strategy is aimed at giving financial support to the production of audio-visual works: financial coverage is provided by the resources of the Development and Cohesion Fund (DCF), with respect to the 2014-2020 programme, in addition to the regular EU funds and the domestic co-financing funds. It is precisely the additional nature of the resources which means that they cannot substitute those made regularly available, in the case of the cinematographic and audio-visual area, by the Single Fund for Performing Arts – FUS primarily to pursue development goals and to foster economic and social balance.

**For the year 2017 with regard to the audio-visual sector has been established the Tuscan System Foundation (FST, the implementing body of the action mentioned) and in particular the Tuscan Film Commission (TFC), as part of the C.2 line of action (“*Support for audio-visual productions*”) of the *Contemporary Senses – Tuscany for Cinema* framework agreement are launching the following call for proposals.**

## 2. SUBJECT

This call for proposals seeks to co-finance in 2017 **the production of new audio-visual projects in the region which aren’t yet in the making process, or started shooting as of January 1<sup>st</sup> 2017 and which in all cases will finish shooting within a year from the date of the underwriting of the convention.** Likewise, audio-visual products for which co-financing is sought must not have already participated in festivals with the complete screening of the product, or have been in any way shown publicly, including online.

This call for proposals covers the following audio-visual projects:

- **Feature films**, with a length of 75 minutes or more, non-documentary narrative content, including animation films, and mainly destined to theatre distribution
- **TV films, fiction and animation**, with a length of 50 minutes or more, non-documentary narrative content, including animation films, and mainly aimed at television distribution
- **Television series** of at least four episodes, each 25 minutes or more in length; or “mini-series” of at least two episodes, each of them 50 minutes or more in length. Both kinds of products can also be animation.

All the selected productions will have to provide a version for sensorially-impaired audience (sub-titles for the hearing-impaired and audio description for the visually impaired).

### **3. GOALS AND SPECIFIC OBJECTIVES**

By launching this call, the Region seeks to:

- give backing to actions to attract domestic and international productions to the region;
- promote the image of Tuscany and its brand;
- promote the creation of a cinema industry district;
- sustain the development of economic and production activity in the sector
- strengthen the technical and professional skills of local operators so as to ensure higher employment levels in the sector;
- raise the level of management skills of local producers to strengthen the business sector.

The **specific goals** are:

- 1) Promoting and supporting high-quality, original, audio-visual works.
- 2) Strengthening and developing services and activities which support the audio-visual production chain.
- 3) Increase the positive economic impact onto Tuscany.

### **4. RECIPIENTS**

**Italian, European and non-European audio-visual, cinematographic and television production companies.**

Non-European companies, if granted their co-financing request, must agree to sign a co-production or an executive production agreement with an Italian company that meets all the conditions of this **call**. This condition will be subject to verification when the agreement between the recipient and the FST/TFC is signed.

### **5. ADMISSIBILITY REQUIREMENTS**

To participate in the call companies must comply with the following admissibility requirements at the time of application:

- **Italian** companies must:
  - be correctly established and **registered, for at least two years, in the Company Registry** held by the Chamber of Commerce for its area;
  - have **“59.11.00”** as their primary ATECO 2007 code;
  - be registered in the relevant **cinema industry databases at the General Directorate for Cinema** at the Ministry of Cultural Heritage and Activities and Tourism;
  - be single producers, or co-producers holding a majority of shares in the project that is presented.
- Companies based in the **European Union** must:
  - be correctly established and **registered, for at least two years, at the equivalent of the Company Registry in their country of residence;**
  - have **“59.11”** or the equivalent as their primary **NACE Rev.2 code;**
  - hold the majority share of the project that is presented.
- Companies based in countries **outside the European Union** must:
  - be correctly established and **registered, for at least two years, at the equivalent of the Company Registry in their country of residence;**
  - have **“59.11”** or the equivalent as their primary **NACE Rev.2 code;**
  - hold the majority share of the project that is presented.

**All companies must also:**

- have a screenplay of the work that they intend to make;
- have a certified e-mail address (PEC) to communicate with FST/TFC.
- not be the subject of winding-up, bankruptcy, creditors' arrangement, receivership or other on-going insolvency proceedings;
- have their social security, welfare and insurance obligations in order, as laid down by local national law;
- respect regulations on the environment; workplace health and safety; prevention of accidents and occupational diseases; equal opportunities, and provisions on national collective labour contracts;
- be in a position to make a contract, since the company is not – or has not been in the preceding three years – **the subject** of sanctions or prohibitive measures, or other measures that involve a ban on signing a contract with the public administration, or of measures to suspend business activity;
- not have been subject to a definitive sentence, or penalty order, or plea-bargaining under article 444 of the Code of Criminal Procedure for one of the following crimes:
  - a) offences, whether committed or attempted, falling under articles 416, 416-*bis* of the penal code, or offences committed taking advantage of the conditions laid down by the aforesaid article 416-*bis*, or crimes to help the organisations mentioned in the same article, or for crimes, committed or attempted, falling within article 74 of the decree of the President of the Italian Republic of 9<sup>th</sup> October 1990, n.309, by article 291-*quater* of the Presidential Decree of 23 January 1973, n. 43 and by article 260 of the legislative decree of 3<sup>rd</sup> April 2006, n. 152, in that it is linked to participation in a criminal group, as defined by article 2 of the framework decision 2008/841/GAI of the Cabinet;
  - b) offences, whether committed or attempted, referred to in articles 317, 318, 319, 319-*ter*, 319-*quater*, 320, 321, 322, 322-*bis*, 346-*bis*, 353, 353-*bis*, 354, 355 and 356 of the criminal code, and also article 2635 of the civil code;
  - c) fraud as defined by article 1 of the agreement on defending the financial interests of European Communities;
  - d) offences, whether committed or attempted, with a terrorist aim, including international terrorism, and of subversion of the constitutional order, terrorist crimes or crimes related to terrorist activity;
  - e) offences under articles 648-*bis*, 648-*ter* and 648-*ter*.1 of the criminal code, laundering of the proceeds of criminal activity, or terrorist financing, as defined by article 1 of the legislative decree of 22 June 2007, n. 109 and subsequent modifications;
  - f) exploitation of child labour and other types of people trafficking defined by the legislative decree of 4 March 2014, n. 24;
  - g) any other kind of crime from which might stem, as a corollary, the inability to enter into contracts with the public administration.

A further reason for exclusion is the existence of causes for forfeiture, suspension or prohibition under article 67 of the legislative decree of 6th September 2011, n. 159 or of an attempt at mafia infiltration as defined by article 84, paragraph 4, of the same decree. The effects of article 88, paragraph 4-*bis*, and 92, paragraphs 2 and 3, of legislative decree of 6th September 2011, n. 159, which refer to anti-mafia communications and anti-mafia information respectively, all apply.

The exclusion will be imposed if those who receive the definitive sentence or the penalty order are: the owner or the technical director, if it is a single-person company; a partner or the technical director, if it is a general partnership; the general partners or the technical director, if it is a limited partnership; the members of the board of directors to whom legal representation, management or supervision has been given, or those people holding powers of representation, management or control, the technical director or the sole shareholder as a physical person, meaning the majority partner in the case of a company with less than four partners, if it is another kind of company or consortium. In every case exclusion and prohibition also function in the case of individuals who have left their positions during the year prior to the date of the publication of the notice, if the company cannot demonstrate that it was completely and actually disassociated from the criminal behaviour; exclusion does not take place and the prohibition is not applied

when the crime has been de-criminalised, or when they have been rehabilitated, or when the crime has been annulled after sentencing when the sentence itself has been overturned.

Economic operators are excluded from participating if they have committed serious violations, which are definitively proved, with respect to the obligations relating to the payment of duties and taxes, or of social security payments, according to Italian legislation or that of the country in which they reside. The violations are considered serious if they involve non-payment of duties and taxes above the amount referred to in article 48-bis, paragraphs 1 and 2-bis, of the decree of the President of the Italian Republic of 29 September 1973, n. 602. The violations shall be considered definitively proven if they are contained in sentences or administrative acts which can no longer be appealed. To constitute serious violations in respect of social security contributions they must be impediments to the issuance of the DURC single insurance contribution payment certificate, as in article 8 of the decree of the Employment and Social Policy Minister on 30th January 2015, published in the Official Journal n. 125 of 1st June 2015. Exclusion will not be applied when economic operators have complied with their obligations by paying or binding themselves to pay the taxes or social contributions that are owing, including any interest or fines, provided that the payment or the commitment to pay were formalised before the time limit for submitting applications.

**The absence of one of the admissibility requirements shown in this section will lead to the exclusion of the application.**

Applying companies must check that they are in possession of the admissibility requirements before submitting their application for a grant. FST/TFC will automatically check that the above-mentioned requirements are met.

The FST/TFC must be promptly informed of every change or variation involving the admissibility requirements which occurs after the presentation of the request, for the necessary verifications and assessment.

**Each company can present a maximum of one project to the call and own all the rights of the work presented, or, in case it is a co-producer, have majority ownership of the rights and production.**

## **6. CO-FINANCING MEASURES**

The sum total of the resources made available by this call for 2017 is **420,000 euros** drawn from the intervention strategy *C.2 Sostegno alla produzione audiovisiva*.

The co-financing measure for the beneficiaries – which should be considered net of IVA (sales tax), excluding cases of non-deductibility laid down by Presidential decree 633/72 and subsequently amended and supplemented, that will have to be demonstrated with the relevant self-certification and receipt for the amount to be given – cannot exceed the sum of:

**- 120,000 euro**

In compliance with the parameters laid down by the 2013 Communication on Cinema by the European Commission<sup>1</sup>, the amount of the grant to the beneficiaries, cannot be greater than 50% of the production cost for feature films and television series, subject to the grant being withdrawn. For difficult films it cannot exceed 80% and, in all cases, and for all kinds of audio-visual products covered by this call, what holds is what was established by the Ministerial Decree on “Modalità tecniche per il sostegno alla produzione e alla distribuzione cinematografica” (*Technical means to support film production and distribution*. Point f.) only so as to respect the limits of the extent of state aid laid down by the European Union. By “difficult” films the following is meant: a) first and second works; b) documentaries; c) shorts.

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<sup>1</sup> Communication from the Commission relating to state aid on cinema and other audio-visual work (2013/C 332/01), 15.11.2013 Official Journal of the European Union C 332/1.

**The investment in Tuscany must be at least equal to 150% of the total amount granted, and non-compliance will lead to the withdrawal of the grant.**

The aid comes in the form of a capital contribution payment, to be used against eligible expenses incurred after 1<sup>st</sup> January 2017, and linked to the audio-visual project for which the co-financing application is made.

**Eligible expenditure:**

Expenses which are involved with the following are to be considered eligible:

- **production costs** (Script and screenplay. Management, Main cast, Production, Direction, Editing, Technical staff, Skilled workers, Artistic staff, Costumes, Set design, Theatres and buildings, On-location interiors, Technical equipment, On-location shots, Transport, Film, Film processing, Editing, Music, Pre-planning, animation, Insurance, Miscellaneous expenses) which are actually incurred in Tuscany, or relating to invoices and/or receipts whose issuer is:
  - a company or single-person company which has its registered office and/or operational headquarters in Tuscany (registered in the Company Register)
  - a physical person. In which case costs are recognised for personnel, including daily payments and social security charges, if the person employed is resident or has tax domicile in Tuscany.
- any action undertaken, also outside Tuscany, **to ensure that the visually or hearing impaired can have access to the audio-visual product**, making contents accessible in an answer print and integrating accessibility in the distribution phase.

For further details on eligible expenditure, see Module III, Section 4, “Estimated audio-visual budget”, sub-section A “Production cost”, column 4 (expenditure incurred in Tuscany). IVA (sales tax) is not taken into account in calculating eligible expenditure.

**Non-admissible expenses:**

All the expenses which are **not** incurred in Tuscany and **not** listed in Module III, Section 4, “Estimated audio-visual budget”, sub-section A “Production cost”, column 4.

Expenditure relating to the following types of expenses is in no case admissible:

- Payment for minor roles, special extras, generic roles, walk-on parts
- Telephone expenses
- Fuel, mileage reimbursements, motorway tolls
- Fees for using public property
- Purchase of durable goods
- Permits and authorisations
- Costs for damage and compensation
- General expenses and producer fees.

Final accounts must be produced within two months from the date of completion of the work, that is the delivery date of the final, digital copy to the FST/TFC.

## **7. TERMS AND CONDITIONS FOR PRESENTING PROJECTS**

Applicants to the call shall only use, upon penalty of exclusion, the *candidature dossier*, which can be downloaded at [www.toscanafilmcommission.it](http://www.toscanafilmcommission.it), and attach all documentation.

The candidature dossier is made up of:

- MODULE I – Audio-visual application
- MODULO II – Technical datasheet
- MODULE III – Production data
- ATTACHMENTS

The following documentation must also be attached to Module I:

- statement en lieu of a deed of notoriety, or equivalent document, which shows the company's identification details, its line of business and the name of its legal representative;
- valid copy of the legal representative's identification document;
- copy of the company certification, or similar document, issued by the Chamber of Commerce or by a body with similar powers abroad (only for foreign companies);
- screenplay;
- curriculum of the applying company and of everyone involved in the production (co-productions or executive productions);
- director's and screenwriter's curricula;
- copy of any contracts or letters of interest involving the cast, accompanied by their curricula;
- work plan, showing the locations in Tuscany where shooting will take place;
- copy of any contracts or co-production agreements;
- documents showing the granting of any other domestic or international funds;
- copy of any contract with cinema distributors and/or broadcaster
- any other material which can be used to describe the project.

The following are grounds for exclusion:

- failure to use the candidature dossier, in all its parts;
- incomplete/inaccurate compilation of the candidature dossier.

The application must be presented within the period the call is open, i.e. 30 days, starting from the date of its publication on [www.toscanafilmcommission.it](http://www.toscanafilmcommission.it).

Applications for grants can be presented in the following ways:

- **by post**, with the heading *Bando di sostegno alle produzioni audiovisive ("Call for proposals to support audio-visual productions")*, by registered letter with notification of receipt. Delivery must be made by midnight of the day established as the deadline for the presentation of applications – the postmark will be taken as proof – to the following address:  
FST- Toscana Film Commission, Via San Gallo, 25, 50129 Firenze – Italy,
- **by e-mail** to be sent to the certified e-mail address (PEC): [fondazione.sistematoscana@pec.it](mailto:fondazione.sistematoscana@pec.it), with the heading *Bando di sostegno alle produzioni audiovisive ("Call for bids to support audio-visual productions")*, also by midnight of the day established as the deadline for the presentation of candidatures.

If hard copies are sent, digital versions should also be sent to this e-mail address: [staff@toscanafilmcommission.it](mailto:staff@toscanafilmcommission.it)

Applications made **before** the publication of the notification or **after** the deadline of the call will not be accepted.

**It should be noted that Module III – Production data – as well as being submitted in .pdf format, must also be sent in Excel format (.xls extension), and care should be taken to ensure that the data contained in each format is completely identical.**

## **8. RUP, ADMISSIBILITY CHECK AND SELECTION PROCEDURES**

Stefania Ippoliti has been appointed as the Procedure Director (*RUP*) for the purposes of this bidding process, in compliance with law 241 of 1990, relating to the administrative procedure in the Public Administration. Dr. Stefania Ippoliti is the Head of the Media Library and Cinema Department of the FST. Within **five working days** from the deadline set for presenting applications, she will formally nominate the Board that will work with her to check that the applications are admissible, as well as the Assessment Committee composed of five persons. Of these five, three are nominated by the three signatory bodies of the framework agreement *Sensi Contemporanei – Toscana per il cinema* (“*Contemporary Senses – Tuscany for Cinema*”) (MIBACT\_DGC; ACT; the Directorate for Culture and Research of the Region of Tuscany); one member takes part as TFC representative, and a professional from the sector will be selected by FST to be assessed by the Coordination Committee of the framework agreement before being appointed.

**Within 15 days** from its appointment, the Board supporting the RUP concludes the process of checking the applications arrived within the deadline, to ensure that they do not meet the non-admissibility and exclusion clauses in article 9 *Cause di esclusione* (“*Causes for exclusion*”) of this call. When the check is over, the RUP provides the Assessment Committee with the list of applications received, those that have been excluded on formal grounds – with the reasons for exclusion explained – and those that have to be assessed.

The authors of the projects that have been excluded will be informed via PEC certified e-mail.

The Assessment Committee thus sets the calendar to meet the writers and producers of each application admitted to the assessment phase. This calendar is published at [www.toscanafilmcommission.it](http://www.toscanafilmcommission.it). The subjects called will be formally invited by registered mail, specifying the

time and date of the meeting, which will take place in Florence at the FST offices in Via San Gallo 25. The meetings will give writers and producers a chance to explain the characteristics, purpose and goals of their audio-visual projects and will enable the Committee to seek further information if deemed necessary.

At the end of the meeting, with all information gathered, the Committee will proceed to assess each individual project, and award points.

**Applications which score over 60 out of 100 will be eligible for co-financing.**

## **9. GROUNDS FOR EXCLUSION**

Applications are excluded if the applicants:

- fail to use the *Candidature dossier*;
- present documentation which is inaccurately or incompletely filled out;
- do not provide all the modules and the attachments required in the required format;
- send their project proposal before the publication of the call for proposals or after its deadline;
- do not meet the admissibility requirements referred to in article 5.

## **10. ASSESSMENT CRITERIA**

The specific elements the assessment will be based on are shown in the following table:

AIMS	CRITERIA	CRITERIA DESCRIPTION	POINTS
<b>1. PRODUCT QUALITY</b>			<b>max 55</b>
Promoting and supporting high-quality, original audio-visual works	1.1	Subject originality  Subject originality and authors' ability to offer a new, non-stereotypical perspective and point of view. Their ability to reflect values and new views on the landscape, the physical setting and the historical, social and cultural setting.	max 9
	1.2	Screenplay quality  Solidity of the narrative structure, organic nature of the narrative plot, writing and dialogue quality, quality of character building and their representation, innovative nature of language and narrative, potential to attract the interest of the international market.	max 11
	1.3	Solidity of the production company  Track record of the production company and ability to place the audio-visual product onto the international market.  More specifically, with regard to their last five years: <u>For feature films:</u> <ul style="list-style-type: none"> <li>• Production company track record</li> <li>• Participation at major international festivals, as well as prizes and acknowledgments awarded</li> <li>• Box office receipts and audience numbers</li> <li>• Number of prints distributed on the first weekend of release and number of days of screening</li> <li>• Domestic and international co-productions</li> <li>• Budget/box office ratio</li> </ul> <u>For TV projects:</u> <ul style="list-style-type: none"> <li>• Production company track record</li> <li>• Rights sales contracts</li> <li>• Budget/contract value ratio</li> <li>• Auditel data (viewers, share by time slot) of broadcast work</li> <li>• Domestic and international co-productions</li> </ul>	max 10
	1.4	Director's CV  Educational and professional curriculum of the director with reference to the quality of work, prizes and acknowledgments awarded	max 6
	1.5	Consistency of business plan  Consistency and impact of the below-the-line elements relating to production budget  Consistency and impact of the above-the-line costs relating to production budget	max 10
	1.6	Solidity of financial plan with regard to the real possibilities of making the work  Solidity of the financial plan with regard to the type, consistency and quality of funders, the presence of letters of intent and the presence of letters of intent and contracts for co-production, pre-acquisition, distribution, international sales, possible backers outside the production chain (external tax credits and product placements).	max 9



<b>2. ECONOMIC AND SOCIAL IMPACT ON THE REGION</b>				<b>max 45</b>
Increasing the positive economic impact on the region and strengthening the development of services and productive work.	2.1	Duration of work in Tuscany	Weeks/days work in Tuscany (pre-production, shooting and post-production) Minimum shooting time: 2 weeks	max 10
	2.2	Number of professionals who are born and/or have been resident in Tuscany for at least six months and who are registered with the Production Guide involved: technical cast (crew)	Number of professionals resident and/or domiciled in Tuscany, registered with – or who are committed to registering with – the TFC’s Production Guide of professionals, before reporting work.	max 7
	2.3	Involvement of Tuscan firms	Number of companies based in Tuscany and the kind of service supplied in supporting the production	max 5
	2.4	Having the executive producer based in Tuscany	Having the executive producer based in Tuscany	3
	2.5	Spending in Tuscany	Spending in Tuscany in relation to the amount requested	max 10
	2.6	Promoting of areas that do not feature on traditional tourist routes and/or that are the subject of specific regional public policies	Number and type of areas and places that don’t feature on traditional tourist routes and/or that are the subject of specific regional public policies	max 5
	2.7	Works that promote visual education	Initiatives proposed by the production aimed at diversifying the audience, especially the young part of the audience, and helping them grow through master classes, and support to school programmes; presentations and meetings, etc. to be undertaken within 20 months from the start of the work	max 5

It is to be noted that the contribution awarded is issued only after an assessment of consistency of the accounting documentation validated by the FST/TFC.

## **11. COMMUNICATION OF THE RESULT OF THE CHECKS AND FORMALISATION OF THE CONTRIBUTION**

The FST/TFC will communicate to the selected applicants the result of the assessment of the projects by PEC certified e-mail **within three months** from the closure of the call, and will publish the shortlist on its site at [www.toscanafilmcommission.it](http://www.toscanafilmcommission.it)

Within **30 working days** of publishing the list of selected projects, agreements will be signed with the beneficiaries of co-financing. Before signing the agreement, each beneficiary must communicate to the FST/TFC any project variation that may have occurred during the presentation phase. This must be done by using PEC certified e-mail and will include the full documentation needed to show the various changes made to the application presented, or, in the opposite case, the certification that nothing has been changed.

If there are variations which can only be verified by those applicants who have to start working on the audio-visual project on the date when the co-financing is granted, these must be taken care of by FST/TFC with the Technical Secretariat of the *Sensi Contemporanei* ("Contemporary Senses") programme. If there are clear discrepancies from the original project characteristics (both quantitative and qualitative, also with respect to criteria used in determining the total final score) the Technical Secretariat will pass the documentation to the Coordination Committee – the management and control body of the framework agreement<sup>2</sup>. The Committee has to assess the project consistency, also in terms of its realistic feasibility and reserves the right to review the amount of co-financing provided, or to proceed to revoke it if it feels that the project cannot be realistically carried through.

The FST/TFC then signs the necessary agreements that regulate the reciprocal requirements, the way funds will be provided, the accounting and reporting of the co-financing agreement and that stipulate that reports must be written and that assessment models must be created to measure the impact on the region generated by audio-visual productions. If the deadline set by the FST/TFC expires without result, the TFC will proceed to cancel the aid that had been granted and recover sums already given as an advance.

## **12. THE BENEFICIARY'S OBLIGATIONS**

The beneficiary has to do the following, or face revocation of the grant:

- ensure that the investment made in Tuscany is at least 150% of the financing awarded;
- upon being selected and before signing the agreement with FST/TFC, sign a co-production agreement, or executive production agreement, with an Italian company that meets all the general and specific conditions of this tender (only in the case of non-European companies);
- inform the FST/TFC of any variation of the production project presented when the application was presented, at whatever stage of the audio-visual product it may take place, by sending a PEC certified e-mail that describes the changes;
- communicate, before signing the agreement, the shooting schedule, detailing the locations in Tuscany that have been identified;
- inform the FST/TFC by PEC certified e-mail that shooting has begun;
- present, at the reporting stage, the detailed and definitive list of technical and artistic workers deployed in Tuscany, and clearly identify those who are resident and/or domiciled in Tuscany;
- present, at the reporting stage, the detailed and definitive list of suppliers of goods and services which are registered as based in Tuscany;
- complete shooting within a year of signing the agreement, while the working and presentation of the final report should be submitted within 20 months. However, within 30 working days of the scheduled end of the project, a single extension can be requested, and this will be assessed by the FST. In that case, the request for an extension must prove that the failure to meet the deadline for ending the project is not the fault of the recipient of the grant;
- ensure that the string of logos supplied by FST/TFC appears in the opening credits;
- ensure that the logos supplied by FST/TFC appear in all communications, promotional and/or advertising material, including that subsequent to the marketing of the product;
- provide FST/TFC three copies of the finished audio-visual product within the deadline for the end of the agreement;
- organise a projection of the film in Tuscany, to be attended by the director and main actors;
- provide FST/TFC with ten photographs of scenes in electronic format, free of charge, with full exploitation rights; the pictures will be chosen by FST/TFC for use in communication and promotion, including via Internet, by the signatory institutions to the framework agreement;

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<sup>2</sup> This refers to the framework agreement of the *Sensi Contemporanei Toscana per il Cinema* programme, which is the financial instrument of the projects selected in this tender process.

- provide FST/TFC with a maximum of three minutes' clips, chosen by FST/TFC, for communication and promotion by the signatory institutions to the framework agreement;
- provide FST/TFC, during the reporting stage, with all the accounting documentation it requests, including the impact matrix.

### **13. PAYMENT METHODS**

After a check by FST/TFC, the grant will be issued in the following way:

- **first tranche:** 30% advance payment to be made upon signing the agreement;
- **second tranche:** 40% advance payment to be made within five months of signing the agreement and after delivering the reporting matrix and accounting documentation for 70% of the first and second payments;
- **balance:** 30% at the finalisation of the project and upon presentation of the necessary final reporting documentation, which should arrive within 20 months of signing the agreement.

**If during the final reporting stage the cost of the audio-visual project and the expenditure made in Tuscany result to be lower than the original forecast, the financing will be reduced accordingly.**

### **14. WITHDRAWAL OF THE GRANT**

A grant that has been awarded will be withdrawn:

- if the beneficiary company expressly renounces it by informing the FST/TFC by PEC certified e-mail, before signing the agreement; in all cases when beneficiaries fail to follow what is expressly laid down in the call for proposals and in the agreement;
- in all cases where it emerges from the documentation produced and/or verification or controls that the beneficiaries produced false, inaccurate or incomplete statements;
- when the admissibility requirements laid down in paragraph 5 are no longer met.
- If the company is liquidated, and, in any case where companies fail to meet the admissibility requirements of the call for proposals;
- failure to complete the audio-visual work within the expected time .

### **15. FOR MORE INFORMATION**

Requests for more information can be sent to:

Toscana Film Commission

tel. +39 0552719035

email: [staff@toscanafilmcommission.it](mailto:staff@toscanafilmcommission.it)